

QUABOAG REGIONAL SCHOOL COMMITTEE

Regular Meeting Minutes of November 19, 2007

Quaboag Regional Middle/High School Library

Present: Thomas Baker, John Dolan, Louise Fecteau, Clifford Fountain, Donna Goudreau Laurie Hebert, Daniel Korzec, Lori Loughlin, Dolores Morin, Caroline Nofio, Leane Pierce, Dr. Malvey, Joseph Scanlon, Liz Zielinski, Jennifer Mandeville, Tedd Brown, Michael Rooney, Lorrie Landry, Kathleen Delanski-Clerk

Absent: David O'Neill

Visitors: Peter Krawczyk-Community, Brett Millier-Quaboag Student, Richard & Sharon Millier-Parents, David Dore-Editor New Leader, Barbara Alexander-WBES Teacher, Heather McKusick-WCES Teacher, Igor Kuprycz, Lisa Mundell, Colin Richards-WCAT12 Warren Local Cable

I. Meeting was called to order by Chairman Clifford Fountain at 7:00 PM.

II. PUBLIC HEARING PERIOD:

A. Dr. Malvey presented Brett Millier, with the Massachusetts Association of School Superintendents Award for his outstanding performance of excellence throughout his school years. Brett has applied at Stone Hill, Bryant Colleges for next year.

B. Comments & Concerns:

Dr. Malvey wanted to publicly congratulate the Girls Field Hockey Team as the State Champions for 2007-2008. Lori Loughlin reported that John Vayda was awarded the 2007 Division III Coaches Award from the Massachusetts Coaches Association.

Dr. Malvey welcomed Barbara Alexander back after her serious illness.

III. ADMINISTRATIVE REPORTS:

A. Student Advisory Council,- Ashlee Fillion not present

B. Jenn Mandeville provided an update on the roofing project at West Brookfield Elementary School. They are proceeding at a good pace with very little distraction and should be done in one to three weeks. They are looking at the cost to fix the other part of the roof that was not part of the original quote.

C. Dr. Malvey's Report

1. MASC/MASS Conference was attended at the Cape on Thursday afternoon, and early Friday. He reported that the sessions that he attended was regarding the next phase of the reform movement and how the governor may influence education reform, and what direction they will be going. He has gathered materials and will give them out at a later time.

2. Liz Zielinski reviewed Strategic Plan and reported that Read 180 is successful and that we could be a model classroom. The Math Task Force has not formerly met, but has worked together for Professional Development. The elementary math has leveled off but is up, pre & benchmark assessments and small groups teaching is needed. The weak area is math in the middle school and we are working on this by introducing the new Scott Foresman Math program (grades K, 1, 2 and 6), which will become a smoother transition into seventh grade. She suggested a Math Coach position on the elementary level to help implement the new curriculum as we did in the reading. Writing needs to worked on more in the middle school area across all subjects and looking at more assessments to keep on track. We've achieved quite a few of the goals and need to update the strategic plan and set more goals.

D. Information for School Committee

1. General Ledger Summary Invoice Transaction Journals
2. West Brookfield Elementary School Newsletter – November 2007
3. Warren Community Elementary School Newsletter – November 2007
4. West Brookfield Elementary School Newsletter – October 2007
5. West Brookfield Elementary School Council Meeting Minutes –September 24, 2007
6. Employee Absence Analysis 08/29/07 - 10/05/07

IV. SECRETARY'S REPORT:

A. Review and Approval of Minutes:

A motion was made by L Loughlin and seconded by L Pierce to accept the Minutes of October 15, 2007 as amended.

VOTE: Yes-9 No-0 Abstention-2 (D Goodreau, D Morin)

A motion was made by D Korzec and seconded by L Hebert to accept the 1st Executive Session Minutes of October 15, 2007 as amended. VOTE: Yes-9 No-0 Abstention-2 (D Goodreau, D Morin)

A motion was made by L Loughlin and seconded by T Baker to table the 2nd Executive Session Minutes of October 15, 2007.

VOTE: Yes-9 No-0 Abstention-2 (D Goodreau, D Morin)

A motion was made by J Dolan and seconded by L Fecteau to accept the Special Meeting Minutes of November 1, 2007 as amended. VOTE: Yes-10 No-0 Abstention-1 (C Nofio)

A motion was made by T Baker and seconded by D Goodreau to accept the Special Meeting Minutes of November 7, 2007

VOTE: Yes-9 No-0 Abstention-2 (L Hebert, L. Loughlin)

A motion was made by D Korzec and seconded by L. Fecteau to table the Executive Session Minutes of November 7, 2007.

VOTE: Yes-9 No-0 Abstention-3 (L Hebert, L Loughlin, D. Morin)

V. COMMUNICATIONS:

A. Copy of a letter dated November 2, 2007, from Dr. Edward M. Malvey, to the West Brookfield Board of Selectmen regarding the Pep Rally/Bonfire requested by the Quaboag High School Football Committee.

Questions as to why the event took place without approval from School Committee? The West Brookfield Board of Selectmen said the football committee met the criteria for holding the event, so the Board of Selectmen authorized the event.

B. Copy of letter dated November 2, 2007, from Clifford Fountain to the law offices of Fernand J. Dupere, Mirick O'Connell and Sullivan & Hayes requesting further information regarding their respective fee structures and retainer amounts.

VI. FINANCIAL-BUSINESS MATTERS: Mr. Scanlon

A. Approval of Bill and Payroll Schedule (School Committee Members will review warrants at the Central Administrative Services offices in the Shepard Municipal Building).

B. Mr. Scanlon explained in detail the Budget Transfers FY 2008, which have been reviewed by the budget subcommittee and answered all inquiries made regarding the budget transfers.

A motion was made by J Dolan and seconded by T Baker to approve the budget transfers as recommended by Mr. Scanlon, Director of Finance. VOTE: 11-0

West Brookfield Elementary School has to replace another boiler component and there are funds available to do this Warren Community Elementary School's Pump to increase the pressure from the town line is in need of repair, and company suggests that a maintenance service contract be put on this pump.

Mr. Scanlon said he is going to do a walk through the schools to see what needs to be done as capital improvements.

VII. UNFINISHED BUSINESS:

A. Legal Search subcommittee –D O'Neill, who was absent, sent a letter in to the committee to be read by Dr. Malvey to the committee of his recommendation to hire Fernand J. Dupere as the district attorney. References were checked and all were highly recommended, and retainer fees were received. Dr. Malvey suggested that the litigation for the track stay with the firm we are already using, and the consensus of the committee was to agree

B. Budget Subcommittee – J Dolan reported that they have been working on transfers, budget timelines and goals, the next meeting is December 12, 2007. Dr. Malvey wanted to let the committee know that after the first quarter of the fiscal year we are in very good shape with the budget. Joe commented on items he still has to keep a watch on.

C. Personnel Subcommittee - L Loughlin will discuss D and E in the executive session, and that Joe has put together a book of policies, job descriptions, contracts etc.

D. Paraprofessional Contract to be discussed in executive session.

E. Employee Benefit Manual to be discussed in executive session.

F. Policy Subcommittee Update- L Pierce reported that section J has information pending and will have the next Section K done at the next regular meeting. The next subcommittee meeting is Monday, December 3, 2007.

G. School Committee Goals - Dr. Malvey received the list from a couple of last year's members, some of the goals have been attained or are work in progress, and some need to be connected to others. Dr. Malvey offered to make a list goals for the next meeting.

VII. NEW BUSINESS:

- A. Superintendent Search- C Fountain said that the MASC is sending out a packet of information on procedures etc. Dr. Malvey talked to Mike Gilbert from MASC at the convention and was told he would be the initial representative to help with the search.

IX. LEGAL MATTERS

A motion was made by L Hebert and seconded by L Fecteau to go into Executive Session pursuant to Massachusetts General Laws Chapter 39, Section 23 B (3) with Dr. Malvey, Joe Scanlon and Kathleen Delanski to attend, and to reconvene in open session.

VOTE: 11-0 Thomas Baker-Aye, John Dolan-Aye, Louise Fecteau-Aye, Clifford Fountain-Aye, Donna Goodreau-Aye, Laurie Hebert-Aye, Daniel Korzec-Aye, Lori Loughlin-Aye, Dolores Morin-Aye, Caroline Nofio-Aye, Leane Pierce-Aye

Proceeded to Executive Session at 8:25 PM.

Return to open session at 9:05 PM.

A motion was made by L Loughlin and seconded by D Morin to ratify the Paraprofessional Contract for 2007-2010 with the Quaboag Regional School District. VOTE: Yes-9, No-0, Abstentions-2 (J Dolan, C Fountain)

A motion was made by D Korzec and seconded by D Morin to contract Fernand J. Dupere as legal counsel with the exception of Special Education, current arbitration, current personnel arbitration, and current construction litigation as of January 1, 2008. VOTE: Yes-10, No-0, Abstention-1 (C Nofio)

A motion was made by J Dolan and seconded by L Fecteau to adjourn the meeting. VOTE: 11-0

Meeting adjourned at 9:12 PM

Respectfully Submitted,

Kathleen Delanski, Clerk