

# QUABOAG REGIONAL SCHOOL COMMITTEE

Regular Meeting Minutes of October 15, 2007

Quaboag Regional Middle/High School Library

Present: Thomas Baker, John Dolan, Louise Fecteau, Clifford Fountain, Laurie Hebert, Daniel Korzec, Lori Loughlin, Caroline Nofio, David O'Neill, Leane Pierce, Dr. Malvey, Joseph Scanlon, Liz Zielinski, Jennifer Mandeville, Tedd Brown, Michael Rooney, Lorrie Landry, Kathleen Delanski-Clerk

Absent: Donna Goudreau, Dolores Morin

Visitors: Peter Krawczyk-Community, Mel Pingeton-Reporter Spencer New Leader, Lisa Mundell, Colin Richards-WCAT1 Warren Local Cable, Attorney James Peloquin- Conn Kavanaugh et al, LLP

I. Meeting was called to order by Chairman Clifford Fountain at 7:00 PM.

A motion was made by L Pierce and seconded by L Hebert to go into Executive Session to discuss legal litigation matters, to include Dr. Malvey, Dr. Rooney, Joe Scanlon, Mr. Peloquin and Kathy Delanski and to reconvene back into open session

VOTE: 10-0 Thomas Baker-Aye, John Dolan-Aye, Louise Fecteau-Aye, Clifford Fountain-Aye, Laurie Hebert-Aye, Daniel Korzec-Aye, Lori Loughlin-Aye, Caroline Nofio-Aye, David O'Neill-Aye, Leane Pierce-Aye

Meeting went into Executive Session at 7:05 PM.

Meeting reconvened in open session at 8:50 PM.

## II. PUBLIC HEARING PERIOD:

A. Comments & Concerns: None

## III. ADMINISTRATIVE REPORTS:

A. Student Advisory Council,- Ashlee Fillion not present

- B. Dr. Liz Zielinski will be giving a formal presentation to the public on November 7<sup>th</sup> at 6:30 PM on the MCAS results.
- o WCES-made AYP and if we make it again next year we will no longer be a "School In Need of Improvement".
  - o WBES-missed making AYP in ELA by .2 and although they did not make AYP, the school lost much less ground than they did the prior year.
  - o QRMHS-only 2% of students did not pass the MCAS math portion in grade 10, all students passed the grade 10 ELA portion.
  - o The concerns for the elementary schools-Math achievement is behind ELA, they will need to purchase the new Math curriculum for grades 3,4 and 5 as well as the Investigations portion of the series for grades K-6, there is a need to have a math coach on staff at each school and professional development must continue in both ELA and Math to make sure the students receive the correct interventions.
  - o The concerns for the secondary level- writing is an area which still needs to be improved, they did not make AYP in Math for 2007 and although 10<sup>th</sup> graders are passing the MCAS, difficulty is occurring in the middle school area. They are in the process of realigning the grade 6 math into the 7<sup>th</sup> and 8<sup>th</sup> grades. The results will be mailed to parents by end of next week.

C. Dr. Malvey's Report

BSRI is continuing in both elementary schools and we have 1 more year to go on this grant  
There is a new Math curriculum for grades K-1-2 & 6 with pre and post testing like the reading, and there will be professional development to instruct the teachers on how to use the G-made testing.  
There will be computer training in Rediker for report cards in the elementary schools, hoping for a connection next year directly to parents.  
Professional Development will be training the Secondary level in curriculum mapping, mid block scheduling and the elementary level will continue in the BSRI training.  
One of the teachers at WBES will need to have surgery and another new member has left a position open after two days.

D. Information for School Committee

1. General Ledger Summary Invoice Transaction Journals

2. WCES Newsletter – September 2007
3. WBES Newsletter – September 2007
4. Revised School Committee Contact Listing 9/28/07
5. Employee Absence Analysis 08/29/07 - 10/05/07
6. 3<sup>rd</sup> Party Electricity
7. 2<sup>nd</sup> School Choice Bus
8. Boiler Cleaning Bid
9. MSBA Construction Audit - Joe Scanlon reviewed the audit with the committee  
The findings were that there is a significant difference between the original forecast and the revised MSBA schedule that over the next 13 years, (\$504,781) less in grant payments will be received from the MSBA. The towns will need to absorb that difference within their annual debt payment schedule starting in 2010. Using the 10/1/06 student counts this would translate to an increased annual debt payment of \$72,770 to the town of Warren, and \$42,910 to the town of West Brookfield.
10. FY 09 Budget Development Timetable – Dr. Malvey reported how he has been meeting with the Administrative team to keep a close eye on 2008 and how to plan for 2009.

**IV. SECRETARY'S REPORT:**

- A. Review and Approval of Minutes:  
A motion was made by T Baker and seconded by L Loughlin to accept the Minutes of September 17, 2007 as amended. VOTE: Yes-9 No-0 Abstention 1 (C Nofio)  
A motion was made by L Loughlin and seconded by L Hebert to accept the Executive Session Minutes of September 27, 2007. VOTE: Yes-9 No-0 Abstention 1 (C Nofio)  
A motion was made by J Dolan and seconded by T Baker to accept the Executive Session Minutes of August 20, 2007. VOTE: Yes-10 No-0

**V. COMMUNICATIONS: None**

**VI. FINANCIAL-BUSINESS MATTERS: Mr. Scanlon**

- A. Approval of Bill and Payroll Schedule (School Committee Members will review warrants at the Central Administrative Services offices in the Shepard Municipal Building). The open position of Grants Clerk in Business Office has been filled by Honghoa Le, who has a Business Degree from Nichols College.
- B. Mr. Scanlon explained in detail the Budget Transfers FY 2008, which have been reviewed by the budget subcommittee.  
A motion was made by J Dolan and seconded by L Hebert to approve the budget transfers as recommended by Mr. Scanlon, Director of Finance. VOTE: 10-0

**VII. UNFINISHED BUSINESS:**

- A. Legal Search subcommittee - D O'Neill  
They received three letters of interest from Fernand Dupere Esq. - Southampton, Sullivan Hayes & Quinn -Springfield and Mirick & O'Connell –Worcester  
A motion was made by D O'Neill and seconded by D Korzec that the full committee consider the following law firms for legal recommendation for the district and the meeting be set for November 1, 2007 at 7:00 PM, 1) Fernand Dupere, 2) Mirick & O'Connell, 3)Sullivan, Hayes & Quinn VOTE: 10-0
- B. Budget Subcommittee – J Dolan  
They have been working on transfers, budget timelines and goals, the next meeting is December 12, 2007. The update on Budget Sense a representative is to go through system criteria the target dates are to roll finance by February 1, 2008, payroll by April 1, 2008 and revolving accounts by April 26, 2008.
- C. Personnel Subcommittee )
- D. Paraprofessional Contract ) L Loughlin reported that C, D, & E. is moving forward
- E. Employee Benefit Manual )
- F. Policy Subcommittee Update- L Pierce reported that they are now working on section K, section J has research that is almost done and will have the next read at the next regular meeting. Their next meeting is October 29, 2007.
- G. School Committee Goals - Dr. Malvey said he could not find a list in any of the minutes. Members from last year said they would look back in their records for the list, that they were pretty sure the list was separated into the different sub committees.

**VII. NEW BUSINESS:**

- A. MASC Voting Delegate  
A motion was made by D O'Neil and seconded by J Dolan to appoint C Fountain to be our voting member for MASC.  
VOTE: 10-0
- B. Proposed Middle School Principal Position – It was the consensus of the committee to leave the administration at the Middle/High the way it is.
- C. Superintendent Search Timeline – Dr. Malvey wanted to remind the committee that they needed to start planning how they want to proceed on with the search.  
A motion was made by L Pierce and seconded by L Fecteau to form a subcommittee for a search for a new Superintendent. VOTE: 10-0  
C Fountain appointed L Fecteau-Chair, L Pierce, L Hebert, L Loughlin, D Korzec  
Dr. Malvey was asked to put something together to get them started.

## **IX. LEGAL MATTERS**

A motion was made by L Loughlin and seconded by D Korzec to go into Executive Session pursuant to Massachusetts General Laws Chapter 39, Section 23 B (3) to discuss strategy with respect to collective bargaining with union personnel and non-union personnel and a to include grievance updates with Dr. Malvey, Joe Scanlon and Kathleen Delanski to attend, and the regular meeting will not reconvene.

VOTE: 10-0 Thomas Baker-Aye, John Dolan-Aye, Louise Fecteau-Aye, Clifford Fountain-Aye, Laurie Hebert-Aye, Daniel Korzec-Aye, Lori Loughlin-Aye, Caroline Nofio-Aye, David O'Neill-Aye, Leane Pierce-Aye

Proceeded to Executive Session at 9:10 PM.

Respectfully Submitted,

Kathleen Delanski, Clerk