

# QUABOAG REGIONAL SCHOOL COMMITTEE

Regular Minutes of March 17, 2008  
Quaboag Regional Middle/High School Library

Present: Thomas Baker, John Dolan, Louise Fecteau, Clifford Fountain, Donna Goudreau, Laurie Hebert, Daniel Korzec, Lori Loughlin, Dolores Morin, Leane Pierce, Dr. Malvey, Joseph Scanlon, Lorraine Landry, Dr. Zielinski, Dr. Rooney, Jenn Mandeville, Tedd Brown, Attorney Fernand Dupere, Kathleen Delanski-Clerk

Absent: Caroline Nofio, David O'Neill

Visitors: Cliff Lanier-President QEA, J.P. Ellery-Worcester Telegram & Gazette Reporter; Mathew Bernat-Quaboag Current Reporter, Barbara Alexander-Teacher WBES, Heather McKusick-Teacher WCES, Peter Krawczyk-Community

I. The meeting opened at 7:00 P.M.

## II. PUBLIC HEARING PERIOD:

### A. Attorney Fernand Dupere

A motion was made by J Dolan and seconded by D Korzec to go into Executive Session pursuant to Massachusetts General Laws Chapter 39, Section 23B, Paragraph 3, for the purpose of litigation to include Dr. Malvey, Joe Scanlon, Attorney Fernand Dupere and Kathleen Delanski, and to reconvene in open session.

VOTE: 10-0 Thomas Baker-Aye, John Dolan-Aye, Clifford Fountain-Aye, Louise Fecteau-Aye, Donna Goudreau-Aye, Laurie Hebert-Aye, Daniel Korzec-Aye, Lorrie Loughlin-Aye, Dolores Morin-Aye, Leane Pierce-Aye

The committee reconvened in open session at 7:36 PM.

Dr. Malvey passed out a letter from Michele Salvatore requesting to continue her leave of absence for the school year 2008-2009 as School Nurse at WCES, and has asked that this item be put on the agenda.

A motion was made by L Loughlin and seconded by L Hebert to add her letter to the agenda. VOTE: 10-0

Dr. Malvey said that there is someone in place now and has agreed to stay on for another year with Mr. Brown in agreement.

A motion was made by J Dolan and seconded by L Loughlin to extend the Michele Salvatore's maternity leave of absence for the 2008-2009 school year. VOTE: 10-0

### B. Comments & Concerns: None

## III. ADMINISTRATIVE REPORTS:

### A. Student Advisory Council Report – None

### B. School's Reports

#### 1. QRMHS Block Schedule Report – Dr. Rooney

Dr. Rooney summarized the handout explaining the Block Schedule and what differences it would make for the school, however he also pointed out that the staff was not a hundred percent (60/40) behind changing to this format. He stated that until he can convince the majority the plan would never work.

A motion was made by L Hebert and seconded by D Goudreau to further explore 4X4 Block Scheduling with several parent information sessions and to have Dr. Rooney come back in November 2008. VOTE: 10-0

### C. Superintendent Report

1. Dr. Malvey reminded the committee that the Superintendent Search Committee combined with the School Committee is meeting here this Thursday. The MASC will hold orientation for Screening Committee. Screening nights will be March 31<sup>st</sup> through April 3<sup>rd</sup>, Dr. Malvey suggests that they cut it down to three nights. The official list of the Screening Committee are:

Warren Board of Selectman Rep.: Robert Souza Jr.	West Brookfield Board of Selectman Rep.: Barry Nadon Jr.
QRMHS Parent Group: Warren Rep.: Andrea Weller	West Brookfield Rep.: Chris Girard
WCES Parent Rep.: Katie Mellen	WBES Parent Rep.: Regina Morgan
Warren Community Rep.: John Dyjak	West Brookfield Community: Dr. James Faust
Paraprofessional Rep.: Linda Higgins	Administrative Rep: Jennifer Mandeville
WCES Teaching Rep: Heather McKusick	WBES Teaching Rep: Barbara Alexander
Quaboag HS Teaching Rep.: John O'Neill	Quaboag Middle School Teaching Rep.: Stuart King
Quaboag High School Student Rep.: Ashlee Fillion	Office Rep.: Joe Scanlon

2. Professional Development Days Report – Dr. Liz Zielinski  
Reviewed the schedule handed out from the last one and about the criteria for recertification and how the professional development days are helping the teachers with their PDP points. She informed the committee how these sessions will also help with next year's curriculum.
3. District Technology Update – Michael Meehan  
With the money from the special warrant articles he was able to go and rebid for the equipment etc. and received better prices. Still having problems with maxed out equipment with the biggest problem being that the servers are seven years old, (one in WBES is one and half years old) he's concerned because the lifespan is usually three to five years. There are three core servers with one at each building. Making progress on Grade Quick – WBES was easier because they move in place and WCES they leave homeroom and scatter which makes it more complicated to control but are working on it. (Cost guesstimate is \$4-5,000/each)  
Computer/child ratio is closer than it was, last year 10/1 he thinks it is now 6/1 but will check and let them know.
4. Wellness Program will be reported on at the next meeting.
5. Dr. Malvey congratulated the Lady Cougars on a job well done even though they did not win the State Championship and hope they can do it again next year.

#### **IV. SECRETARY'S REPORT**

- A. Review and Approval of Minutes:
  1. A motion was made by L Loughlin and seconded by D Morin to approve the Regular Meeting Minutes of February 25, 2008 as amended. VOTE: Yes-9 No-0 Abstention-1 (L. Pierce)
  2. A motion was made by L Loughlin and seconded by J Dolan to approve the 1st Executive Session Minutes of February 25, 2008. VOTE: Yes-9 No-0 Abstention-1 (L. Pierce)
  3. A motion was made by J Dolan and seconded by D Morin to approve the 2<sup>nd</sup> Executive Session Minutes of February 25, 2008 as amended. VOTE: Yes-9 No-0 Abstention-1 (L. Pierce)
  4. A motion was made by L Loughlin and seconded by L Fecteau to approve the 3<sup>rd</sup> Executive Session Minutes of February 25, 2008 as amended. VOTE: Yes-9 No-0 Abstention-1 (L. Pierce)
  5. A motion was made by J Dolan and seconded by D Goudreau to approve the Regular Meeting Minutes of March 10, 2008 as amended. VOTE: Yes-8 No-0 Abstention-1 (L. Fecteau)

#### **V. COMMUNICATIONS – NONE**

#### **VI. FINANCIAL-BUSINESS MATTERS:**

- A. Approval of Bill and Payroll Schedule (School Committee Members will review warrants at the Central Administrative Services offices in the Shepard Municipal Building).
- B. Mr. Scanlon explained in detail the March Budget Transfers FY 2008, which have been reviewed by the budget subcommittee and answered all inquiries made regarding the budget transfers.  
A motion was made by J Dolan and seconded by L Fecteau to approve the budget transfers of March 17, 2008 as recommended by Mr. Scanlon, Director of Finance as amended. VOTE: 10-0

#### **VII. UNFINISHED BUSINESS:**

- A. Budget Subcommittee -J Dolan wanted to thank everyone on the committee for helping and cooperating on next year's budget process.
- B. Personnel Subcommittee-L Loughlin reported they did not meet (no quorum) and she will submit dates at a later time.
- C. Policy Subcommittee-L Pierce announced a meeting on Monday March 24<sup>th</sup>, and that sections J and K are done just waiting for legal input – section L should be finished on Monday.

#### **VIII. NEW BUSINESS:**

- A. FY 2009 Operational Budget Approval-J Scanlon reviewed more details on the budget.  
A motion was made by L Loughlin and seconded by J Dolan to adopt the Fiscal Year 2009 Quaboag Regional School District budget of \$18,210,882 consisting of operational expenses of \$15,039,826 and capital debt expenses of \$3,171,056, and to fund the proposed budget with an assessment to the Town of Warren consisting of \$2,573,936 for operational expenses, and \$411,420 for debt expenses for a total assessment of \$2,985,356 and an assessment to the

Town of West Brookfield consisting of \$2,401,805 for operational expenses, and \$291,676 for debt expenses for a total assessment of \$2,693,481 and that changes made in state aid and spending requirements may result in changes being made to the assessments of each community. VOTE: 10-0

Fee Schedule for 2008-2009 School Year – J Scanlon reviewed his research and recommendations  
A motion was made by D Korzec and seconded by J Dolan to increase the schedule of fees at the Quaboag Regional Middle/High School for the 2008-2009 school year as follows; Athletic User Fees will increase to \$50.00 per participant with a \$100.00 cap per family, and a \$25.00 per participant fee is to be established for unfunded after school extra curriculum activities. VOTE: 10-0

Resolution for a Separate Warrant – J Scanlon reviewed the details of this warrant.  
A motion was made by T Baker and seconded by J Dolan to submit a separate warrant for FY 2009 to the Town of Warren and to the Town of West Brookfield for the purchase of textbooks totaling \$36,568, and based on the October 1<sup>st</sup>, 2007 student counts, the prorated share for the Town of Warren to be \$22,767 and the prorated share to the Town of West Brookfield to be \$13,801. VOTE: 10-0

#### Budget Freeze

After discussing with the administrators, Dr. Malvey is sending out a letter to all staff stating that the district is putting a freeze on the this year's budget to try to offset some costs for next year.

#### B. School Committee Self-Evaluation

Dr. Malvey asked the committee to look over the questionnaire from last year and to see what they want to do about it. He is going to do some research to see how this needs to be done, timeline etc.

### **IX. LEGAL MATTERS:**

Executive Session held at beginning of meeting.

### **X. ADJOURNMENT**

A motion was made by J Dolan and seconded by D Morin to adjourn the meeting. VOTE: 10-0

The meeting adjourned at 9:25 PM.

Respectfully Submitted,

Kathleen Delanski  
Clerk